

**Westside Community Park
~ September 9, 2020 Meeting Minutes ~**

Board Members Present: Dennis Rollins, Carol Thorn, Jaxan Christensen, Carol Maxwell, Paul Maley, Harold Taylor, and Bob Rumfelt

Guests: Walt Christensen, Merri Fauchild, Trenton Newton and Mark Ruzicka.

1. Call to Order - Dennis called the meeting to order at 6:00 PM. The meeting was held in the board room at the Ruzicka Associates in Lakeport. A quorum was present.

2. Minutes - The August minutes presented. Bob moved and Carol T seconded to approve the minutes as presented. Motion passed.

3. Treasurer Report - Carol T presented the Treasurer report, as attached. Bob asked if the donations to the park in Charlie Jolin's memory have been designated for any project. Dennis said, not at this time. Jaxan moved and Carol M seconded to accept the Treasurer report. Motion passed.

4. Maintenance - Dennis discussed the ongoing irrigation issues that are being addressed. Florentino will further evaluate and complete other work needed. Dennis said he is continuing his effort to spray the puncture vine. The pre-emergent has not been that successful.

5. Old Business:

A. Horse Park - The City Inspector and Public Works Director, Doug Grider, met at the location to discuss the variance in where Lucchetti installed the culvert in relation to the plans. Cal Trans has approved the Lucchetti location and Cal Trans suggested Lucchetti review whether the permit needs to be renewed. Paving is next and when Lucchetti is available again. After the recent fires, he will proceed. Dennis and Walt will be installing the signs on the property next week. The new fencing surrounding the site is complete and looks great. It was installed with FEMA money since all the fencing burned in the River Fire.

B. Lakeport Lions Donation for Playground - The revised budget does not include grading. It is \$110,422.05. We are waiting for the site and grading plans. The topographical survey plans was completed. The budget is about \$5000 short, perhaps money from Jolin donations could be considered.

C. Jane Barnes Field Curb, Gutter & Sidewalk - This is nearing completion. The curved area from the street to the sidewalk are not ADA compliant and the City will redraw the plans. The sidewalk for the parking lot has been eliminated because the elevation was not correct for ADA compliance. The problem will be addressed later with a meandering foot path. An additional drop inlet will be installed. A truncated dome will be installed at the sidewalk and

curb approach. The \$45,000 progress payment to Bob was discussed as a lot of dirt has been donated. There was also discussion about a retaining wall installation by the Grove. Florentino estimated that at \$3,500.

D. Grillin on the Green alternatives - Dennis sent out the donation request letters and we have received \$2,400. Paul Maley discussed the proposal of a Virtual Cook Off event to benefit Grillin. There was discussion about fees, judging, recipes, format, voting and video production. Dennis suggested contacting John Jensen, a big park supporter to assist with the technology. Mark suggested contacting celebrity, Guy Fieri. Bob suggested a format similar to the show 'Chopped'. It was suggested to earmark a timeframe around Thanksgiving. Paul will report back with further information.

E. Restroom Installation - The City will be installing a flush toilet. The Porta Potty has been temporarily installed on packed dirt and will cost \$25 monthly to service. It needs to be filled.

F. Futsal Pitch - Mark is working with a fund raising consultant to develop sponsorship packages. He is also working on outside donations and developing a video to develop a donor base. Urban Soccer also offered some possible donations. Accounting for donor money received was discussed.

6. New Business

A. Parkside Development Sign Redo - Carol T and Jaxan are working on cleaning up the old sign at the entrance to the park. Dennis confirmed that water is available for Walt to power wash the sign. This was approved at the Park & Rec meeting. The sign has been ordered and received. It will be installed soon.

B. Caretakers Departure Schedule - Merrie asked if their departure date of December could be extended to the end of February. Dennis said the two applicants for the position are still interested. It was suggested we review/update the description for the position. Carol M moved and Paul seconded to approve the extension of the departure date from December to the end of February. Motion passed.

7. Other Items of Interest

- We have received a Worker's Comp claim from Richard. He fell from the tractor and injured his knee. Carol M asked if the safety protection required for use of the tractor had been followed. The requirements for seat belts vs rollover bar protection were discussed.
- Trenton reported that he has completed painting the field for soccer practice. Mowing was discussed. He says they have been approved for skills based drills with mask protocol. No games and no parents are allowed. Walt suggested we require written confirmation from Dr Pace, the Public Health Director for his approval of COVID protocol and any requirements of suspending practice due to air quality. Paul moved to require an addendum to the KYSL lease agreement to include approval by Lake

County Public Health Director and have a letter from Dr. Pace in our file defining the protocol. Carol M seconded the motion. Motion passed.

- The Pump Track has received its needed attention. The work was done by Jeremy Treadaway, two of his friends and Richard. They will do more and put a regular maintenance schedule in place.
- Charlie Jolin Memorial was discussed. Dennis reported that many things are being collected by Wilda for the memorial case and changes to the case described. The naming of the street into the park to 'Charlie Jolin Way' is before the Planning Commission.
- Sue Milhaupt has completed the QB project. The information needed by Terry Hopkins is ready. Terry will now file our 2019 tax returns.
- New Bollards - nothing new
- Memorial Grove Bricks - All new and updated bricks have been installed.

8. Around the Table

- Merrie reported that someone has dumped a trailer load of trash on the property. She said trash is dumped there regularly and suggested a "City Property No Dumping" sign be installed.
- Carol asked that if the Park entrance sign needs painting what color should be used. We were told a color of our choice.

Meeting adjourned at 7:32p.m.

The next meeting will be on October 7th