

**Westside Community Park**  
**~ July 13, 2022 Meeting Minutes ~**

**Board Members Present:** Dennis Rollins, Carol Thorn, Jaxan Christensen, Carol Maxwell, Richard Neils (Zoom), Harold Taylor and Bob Rumfelt

**Board Members Absent:** Paul Maley

**Guest:** None

**1. Call to Order** - Dennis called the meeting to order at 6:02 PM. The meeting was held in the Conference Room at Lakeport City Hall and on Zoom. A quorum was present.

**2. Introduction of Teresa Jolin, potential new Board Member** - Teresa will be at our next meeting.

**3. Minutes** - Dennis submitted the June minutes, posted online, for approval. Carol T moved and Bob seconded to approve the minutes as posted. Motion passed.

**4. Treasurer Report** - Carol T submitted and reviewed the May treasurer report for approval. There was discussion on the allocation of funds remaining in the Charlie Jolin Fund, they had been allocated to expenses for the upcoming softball game fundraiser. It was asked when the balance in the CD will be transferred into the Playground Fund. Carol said the CD must mature before it can be moved. Dennis indicated that he had a different balance in the Playground fund from what was in the report. Dennis and Carol T will review these accounts and make adjustments. Bob moved and Carol M seconded to approve the minutes as presented. Motion passed.

**5. Maintenance** - Dennis reported that he and Rudy are working on repairs and maintenance to the irrigation system. Costs and methods to deal with problems were discussed. Weed control is underway to remove the goat heads. Dennis is now certified to spray Roundup at the park. The Ag Dept has authorized the him to Rudy for certification as well. Bob asked if he could use his weed eater in certain areas that cannot be sprayed. Dennis approved! Mike Adams has offered to do some mowing also. The Craftsman mower battery was discussed.

**6. Old Business:**

**A. Horse Park** - Dennis and Walt put the 'Future Horse Park' signs up on the fence near the gate. They get good visibility and are safe from damage from the cows. There is no news on the grant application.

**B. Grillin' replacement Fund Raiser** - Ideas and plans for the Fire and Police Dept Baseball Tournament was discussed again.

- The date of Sunday, October 23rd at 1:00PM, was agreed on.
- The name of "Battle of the Badges" was suggested, pending approval by both the Police and Fire Depts.
- Bob discussed having a hand-carved wooden perpetual trophy made by Marc Culp.
- Mike Adams was contacted and is willing to be the announcer.
- Carol M will discuss the fliers with Beth Havrilla and finalize the details.
- Dennis will meet with both the fire and police departments with these details and get more input from them.
- Red and Blue baseball caps for the teams was discussed.
- City Council approval of a street closure will be needed.
- Food and beverages were discussed; hot dogs, brats, beans, beer, wine, water, bags of peanuts and ice cream were all considered.
- Cost for tickets \$25 in advance, \$30 that day, \$10 for kids

**C. Jolin Plaque Unveiling & Lions Club Playground Discussion** - The Jolin ceremony was a great success with about 30 people present and several speakers. The Playground ceremony was also a well attended, all kids got a prize and the 4-H supplied some games.

**D. Upcoming Board Vacancy** - Teresa Jolin has previously expressed interest in joining our board. Richard moved Bob seconded a motion to add Teresa to the board. Motion passed. Bob suggested having an open policy to accept anyone interested in board membership. Other avenues to increase interest in our board were discussed.

## **7. New Business**

**A. Security Lighting in Parking Lot** - Some unwanted 'night time' activity in the back part of the parking lot was discussed. Several options for installing security lighting were discussed, some different estimates are being gathered, and, the possibility of contacting the City to see if they will provide the lighting.

**B. Develop Policy for use of Playground** - Dennis will modify an existing park use agreement. Fees were discussed, other usage (baseball field), damage, lighting and water usage were considered. It was suggested to charge a \$50 fee with a \$25 refund for leaving area clean and undamaged. A \$10 fee charged if water is used and a requirement to provide insurance coverage if bringing other play equipment to the playground (jump house, slip n slide, etc.).

**C. Leadership Succession Planning** - Dennis and Rudy will track their duties and time with a time management chart for duties they presently provide at the park.

## **7. Other Items of Interest**

- Truncated domes installed
- There was a suggestion to have a future meeting at the park
- Do some research on ADA grant funds that may be available for future park development
- The 2018 Franchise Tax Board returns are being prepared by out tax preparer

### **8. Around the Table -**

- Richard offered to help develop an operations manual for park management responsibilities.
- Repairs to damage done at the Lions Club Playground play equipment was discussed. A battery powered sander is needed where the knife damage occurred to the slide. The 'eyes' on the Lions bench are either being repainted by Wally Cox or the supplier can provide a new decal.

Meeting adjourned at 7:34

Next meeting will be on August 3rd, 2022