

**Westside Community Park**  
**~ June 14, 2023 Meeting Minutes ~**

**Board Members Present:** Dennis Rollins, Carol Thorn, Jaxan Christensen, Harold Taylor, and Bob Rumfelt.

**Board Members Absent:** Carol Maxwell, Paul Maley and Teresa Jolin.

**Guests:** Debbie James, Mariah Price and Krystle Pimentel

**1. Call to Order** - Dennis called the meeting to order at 6:02 PM. The meeting was held at Lakeport City Hall, Front Conference Room. A quorum was present.

**2. Approval of Minutes** - The minutes from April (no meeting in May) were submitted. Bob moved and Carol seconded to approve the minutes as presented. Motion passed

**3. Treasurer Report** - Carol reviewed the Treasurer Report, attached. The unauthorized ACH transactions that occurred have been settled in full with the bank. Bob moved and Harold seconded to approve the report as submitted. Motion passed.

**4. Maintenance** - There was discussion about baseball field maintenance, UCC donated a tractor for use, Jim Holmes operated it to spread new infield mix purchased from RE Peters. We appreciate the continued donations from UCC under new ownership. The breaks and repairs to irrigation and other water lines were discussed. And, puncture vine is re-emerging and spraying has begun.

**5. Old Business:**

**A. Security Lighting in the parking lot** - The lighting has been installed.

**B. Policy Use of Playground** - Teresa not present; tabled.

**C. Horse Park** - Dennis reported that the map for the proposed park, required by the City, was given to them about two months ago. We have had no response. Our guests, representing the Lake County Horse Council, had some questions about the status of the project. Dennis clarified that the property is within the County and owned by the City of Lakeport. The lack of a formal lease agreement was discussed and what the terms should be. There are leases in place for both the soccer and baseball organizations for field use. Debbie said the Horse Council would like to help with fundraising, however, without a formal lease in place, they are reluctant. Dennis will discuss these issues with Kevin and perhaps put our issues on the City Council agenda. A large crowd would be encouraged at that time. Debbie offered to help galvanize help from the horse community, recommended more information be put on our Facebook page and suggested forming a sub-committee to address issues with the horse park proposal. Some dates, times and locations were discussed.

**D. Playground Landscaping** - Included in Item F.

**E. Lease with Konocti Youth Soccer League** - The increase in fees this year was discussed, and, Wayne had concerns about the timing of the increase and terms of concession stand funds. He also had questions about some terms in the lease and how increases would be determined in the future. He was encouraged to come to any of our meetings with his questions. Also, liability insurance coverage was discussed and Dennis will do further research on what is required by the county. We all agreed that it was unfortunate that the increase in fees was not disclosed earlier.

**F. Playground Update** - The Porta Potty purchase was discussed. The prices have increased. All agreed that an ADA compliant unit is best. Carol moved and Harold seconded to purchase the unit at the increased price. Motion approved. Hard scape grindings around the edges of the playground lawn have not been done yet. The kind of materials for the edging around the hard scape were discussed. Florentino will do the work.

## **6. New Business:**

**A. Mulch Jan Barnes Field** - It was discussed and agreed that it is time to mulch the field again. Material from the Transfer Station is much more affordable, and, Dennis was able to negotiate an option to have it delivered. We will need to arrange for a spreader and tractors to pull the spreader. We can put out feelers for donations and help, we have until August.

**B. Irrigation for new trees** - Teresa had arranged to get many trees for the park. They have been potted are being watered by caretaker Rudy, however, some of the smaller trees have died. Irrigating the trees with either a drip system, or, changing a hose bib to help with the watering were discussed. Costs will be determined.

## **7. Other Items of Interest -**

- Dennis touched base with Paul Thomas and he is still interested in filling the vacancy on our board.
- We have not heard any news on the BMX Bike Skills track that was requested.
- There has been a request from Kelly Bussard to use the softball field for a pitching clinic. She was asked to fill out a use application.

## **8. Around the Table -**

- It was suggested that Karen Sullivan might be interested in some of the proposed horse park sub-committee meetings.

Meeting adjourned at 7:25

Next meeting will be on July 5, 2023