

Westside Community Park
~ March 8, 2019 Meeting Minutes ~
There was no meeting in February

Board Members Present: Dennis Rollins, Carol Thorn, Jaxan Christensen, Carol Maxwell, Paul Maley, Harold Taylor and Jonathan Thorn.

Board Members Absent: NONE

Guests: Wilda Shock, Walt Christensen, Merri Fauchild, Wayne Yahnke and Trenton Newton.

1. Call to Order - Dennis called the meeting to order at 6:02PM. There was a quorum present.

2. Minutes - The January minutes were presented by Jaxan. There were no corrections. Carol T moved and Harold seconded to approve the minutes. Motion passed.

3. Treasurers Report - Carol presented her Treasurer Report for January and February, attached. A motion to accept the treasures reports was made by Harold and seconded by Jaxan. Motion passed.

4. Maintenance - Merri had nothing to report, but, did ask if new garbage cans were in our future! Paul had several field maintenance issues that were discussed, as well as, new ideas on goat head weed management. There was also discussion on where to locate the portable bathrooms for this season, and, relocating the bleachers from the City Corporation Yard.

5. Old Business:

A. Horse Park - Dennis is working on getting accurate costs for site engineering to complete the grant application being submitted to the USA Equestrian Team Grant. Dennis is in the process of meeting with city officials to outline work needed and the costs.

The engineering for the easement has now been sent back to the engineer four times for revision and it is frustrating for all. Walt asked, again, why we were not allowed to use the existing easement. No one knows. Jaxan asked permission to purchase a Starbucks card for Bill VanDerWall as a thank you for his work, when it is finally approved. Carol M moved and Paul seconded a motion to buy a \$50 Starbucks gift certificate. Motion passed.

The signage on the site was discussed. The second sign has been purchased. We are waiting for better weather to move on.

B. Beach Oasis - Jonathan said he is going to a tournament in August and offered to help with the sale of e-tickets for Grillin on the Green. Paul had some questions about the size of the courts, amount of sand required, cost and availability.

C. Proposition 68 - Wayne had attended some grant writing workshops and is learning what is available and requirements for different grants. He continues to work with the City for other park developments through Lakefront Revitalizing program. He is reviewing other options, with the Regional Park program, where there is a lot of focus on rural areas at this time. He introduced Trenton Newton, who will be helping Wayne in many areas. He is looking for 'in-kind' sponsorship for maintenance on soccer fields. He requested the committee help with a cost of a sponsorship banner of \$150. Carol M moved and Paul seconded; motion passed.

There was further discussion about compost being donated and trucking. Cole Creek Compost in Potter Valley will donate material as will a company in Cloverdale. Forest Kruecker Trucking has offered to haul from Potter Valley as a donation.

Wayne and Paul discussed issues about the snack shack options, vending machines, revenue received and upcoming improvements and maintenance issues on the fields. Dennis will review some of the issues with Doug Grider.

D. USA Equestrian Trust Grant - The grant application is now online and Dennis is gathering information needed. The challenge is in developing a detailed budget. He will be meeting with Doug Grider to get numbers he needs. The deadline for the application is April 24th at 11:59 PM PDT.

E. Tony Hawk Grant - Paul says this grant has the potential for \$20,000 to \$25,000 annually. There was discussion on aspects of qualification. He is researching the possibility getting some ramps and obstacles donated. He would like to have an annual Wine Tasting event for a fundraiser. He will meet with Jonathan for ideas.

6. New Business:

A. Tractor Offer - Dennis says that Richard has received an offer to purchase a used tractor that would really help with some of the maintenance on site. Richard is negotiating with the owner. Carol M moved and Harold seconded a motion to allow Richard to offer \$1,000. Motion passed.

B. Field Rehabilitation - Rehabilitation of both fields was discussed. The work will be done in conjunction with the City and will wait until the fields dry out.

C. Purchase of Quickbooks software - The financial reports needed were completed with the help of Melanie Garrett of Community Development Services. Wilda made this contact for the Committee. Melanie Garrett will help us set up our own system and prepare these reports on our own. There was discussion about purchasing a computer of our own and some QB software. Jaxan moved and Harold seconded to research options, compatibility and costs. Jaxan moved and Harold seconded to allow us to move forward. Motion passed.

7. Other Items of Interest -

- The request from the Lake County Theater project was approved by the City Council, they do have concerns about costs. The LCTC is still researching other locations and options.
- The Franchise Tax Board filing will not be due for another 30 days.
- Some equipment maintenance needed was discussed.
- The Public Works cleanup of Forbes Creek is done and looks great.

8. Around the Table - Nothing

Next Meeting: April 3, 2019 6:00 p.m.

Meeting adjourned: 7:36 p.m.