

**Westside Community Park**  
**~ February 7, 2018 Meeting Minutes ~**

**1. Call to Order:** Dennis called the meeting to order at 6:00PM

**Board Members Present:** Dennis Rollins, Carol Thorn, Jaxan Christensen, Carol Maxwell and Jonathan Thorn

**Board Members Absent:** Harold Taylor

**Guests:** Wilda Shock, Merri Fauchild, Richard Neils and Walt Christensen

**2. Approval of Minutes of January 10, 2017:** Dennis presented the December minutes for approval with corrections made regarding funding for the parking lot, discussed in Other Items of Interest. Carol T moved and Carol M seconded to approve the minutes as corrected. Motion passed.

**3. Treasurers Report -** Carol Thorn presented her Treasurer Report, attached. Walt asked for clarification of the Equestrian funds of \$934.00. Carol confirmed that amount, although reported separately, is included in the general funds of \$38,580.86. Dennis confirmed that it could be reported more clearly. The report was approved as presented.

**4. Maintenance -** There was discussion on aeration & spreading of gypsum at the baseball fields. After discussion, it was decided to not do either at this time, nor, any other watering. Merri and Richard reported that the City has been mowing in the area. Merri asked about the purchase of a heavy duty weed eater. Dennis instructed Merrie to purchase the weed eater at Rainbow Ag. She also said there is no consideration of purchasing any additional trash cans at this time.

**5. Old Business:**

**A. Equestrian Center -**

- The work needed was described in an email by Cliff Ruzicka. They need to perform a topographic survey of the site, prepare a topographic map and then prepare a preliminary development plan for the equestrian center. Based on an approved plan of development, they would then prepare a design for an access road from Highway 175 to the equestrian site. This design and plan would then be submitted to Caltrans together with an application for the encroachment permit. At this time, Cliff Ruzicka says that they have not been able to perform any of this proposed work to submit to Caltrans. The location of the existing easement, east of the site, was discussed. The City is proposing a different access location. There was further discussion about the Army Corps of Engineers who had provided earth moving needed in other areas of the park that have been developed. They are no longer situated in Lake County, the equipment is no longer here, and they will not be able to provide assistance.
- Jaxan does not have the estimate for a 4x8 sign 'Future Site of the Westside Community Horse Park' to post on the site. She will have it at the next meeting.

- **B. Beach Oasis** - Jonathan discussed some of the upcoming beach competitions and games in other areas that he will be attending and will provide him with networking opportunities. He did not have any updates on availability of adequate sand. There was discussion about the sand that has been obtained by Kelseyville High School for their beach sand courts. Carol T will give contact information to Jonathan. Walt also thought he may have a contact in the Santa Cruz area for sand that may be available. He had requested the name, kind and grade of sand required. Jonathan said Grade 3 beach sand is required. There was further discussion about the sand courts being put in at Kelseyville High School.

**C. Snack Bar Construction** - Dennis reported that Wayne Yahnke is trying to coordinate with the Little League group to help with construction for the snack shack and hopes to have a report soon. The plans used to construct the storage shed are being modified.

## **6. New Business:**

**A. Review Goals from 2017** - All goals were reviewed and discussed (list attached). There was discussion of K-Rail needed as a barricade/protection from erosion at the parking lot by the Jane Barnes Field. All were pleased at the number of items that were completed. The committee is definitely progressing in many areas. Carol M moved and Carol T seconded a motion to move forward and finish those projects from 2017 not yet completed. Motion passed.

**B. Project ideas for the coming year** - Beth Havrilla is the incoming president for the Rotary. She has asked for suggestions of pending projects at the park that the Rotary may help with. It was suggested we consider help with completing the fence at the Pump Track. Also suggested was taking on Item #10 from the 2017 goals was suggested. Dennis will contact Beth to see if creating the handicapped space at the entrance to the Jane Barnes Field could be considered.

## **7. Other items of interest:**

- Both Dennis and Wilda updated the committee on efforts to obtain grant funding for the parking lot. Jeff Lucas of CDS has administered grant programs through the USDA that are not currently available for our purposes. He says he is not making any headway to address the needs of the park at this time. He said CDS has entered into a program through the USDA that is usually a grant/loan funding which is not really ideal for our purpose. Wilda had reminded him of our 501(c)(3) status and donated labor and equipment available for the project. We will keep in touch with him.
- Commemorative bricks have arrived and we are hoping to get them installed soon.
- Fencing at the Pump Track, drilling holes for the fencing was discussed and how to protect the work from weather, if needed. Richard will discuss a time for the project with Rotary. Dennis will arrange for the holes to be augured when that date is set.

### **8. Around the Table:**

- Dennis asked about the brochure prepared for the Horse Park. Carol T had one to give to him. He will take it to Cliff Ruczicka.
- Dennis said that Charlie Jolin wanted to say 'HI' to all and that he is doing well.

**Next Meeting:** March 7, 2018 6:00 p.m.

**Meeting adjourned:** 6:41p.m.